



# California Conservation Corps Watershed Stewards Program in partnership with AmeriCorps

## Team Leader Position Description

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### **Watershed Stewards Program Members:**

All WSP Team Leader positions are both California Conservation Corps AND AmeriCorp positions. The 10.5 month Term of Service for WSP begins in October and ends in mid-August. All Members are required to work 40+ hours per week and on weekends as needed to meet the 1700 hour term requirement.

### **Description of Duties:**

WSP Team Leaders coordinate education, outreach, and volunteer events for WSP Members in a given region of California. Each Team Leader provides leadership to, but does not supervise or evaluate WSP Members in their district (about 12-15 Members) and assists WSP staff with event coordination. The specific responsibilities will differ depending on individual assignments and the Team Leader's interests/strengths, but include:

### **Wonders of Watersheds (WOW!) Education Coordination 20%:**

- Assist Members in organizing their Wonders of Watersheds (WOW!) educational series by contacting teachers and helping coordinate classroom visits as needed.
- Maintain WSP's educational materials and oversee the Member resource check-out system.
- Work in partnership with the CCC on a series of educational presentations for traditional corpsmembers.
- Teach at least one six-lesson WOW! series to at least 25 students.
- Field-test new WOW! curriculum.

### **Outreach Coordination 35%:**

- Attend and coordinate outreach events, such as environmental education fairs and Earth Day events.
- Actively seek and coordinate new community outreach opportunities throughout the program year, with special emphasis on targeting underserved populations.
- Create the Tributary Tribune, a quarterly newsletter for the WSP.
- Create outreach presentations using software such as Illustrator, Publisher, and Power Point.
- Serve as a Member representative to the WSP Advisory Committee by attending annual meetings, and presenting position-specific program updates.
- Maintain WSP's social media presence.
- Assist WSP staff in planning WSP trainings and events.
- Create additional outreach materials (brochures, videos) as necessary. Assist with photo and video documentation at all WSP events.
- Organize and inspire Members during National Service Days.

The Watershed Stewards Program's (WSP) mission is to conserve, restore, and enhance anadromous watersheds for future generations by linking education with high quality scientific practices.

WSP is administered by CaliforniaVolunteers and sponsored by the Corporation for National and Community Service and the California Department of Fish and Wildlife.



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### Volunteer Recruitment Coordination 40%:

- Attend and support in all Watershed Awareness Projects (WAP) within the Team Leader's specific district. This includes driving to the event in a state vehicle, transporting necessary tools, and being present at the event as a WSP representative. These events often occur on weekends.
- Support Members in WAP development, including: volunteer recruitment, media outreach, completion of necessary paperwork, reviewing safety materials, and general check-in prior to the event.
- Organize own Watershed Awareness Project and recruit a minimum of 30 community volunteers.
- Participate in local service and network with volunteer networks as a WSP representative.

### Member Development 5%:

Team Leaders participate in all required WSP trainings and meetings; including a week-long orientation, a three or four-day regional training, weekly conference calls, WSP Member Retreat, and the WSP Member Recognition Ceremony. Training topics will include, but are not limited to Wilderness First Aid/CPR; swift-water safety; civic engagement; career and professional development; teaching skills; watershed surveying and sampling methodologies; data analyses; and fundamentals of watershed restoration, and program updates. Team Leaders also participate in site-specific training as needed.

### Qualifications for Applicants:

- 21+ and a High school diploma
- 25 credits of college-level science OR 6 months of relevant experience in fisheries/habitat restoration, invasive removal, instream structure installation, etc.
- Interest and experience in natural resources management and environmental education
- Possess or be willing to obtain a California Driver's License
- Clean driving record (no more than 2 points)
- US Citizen or Lawful Permanent Resident Alien

### Preferred Skills and Qualities for Members:

- Willingness and desire to learn
- Effective communication skills
- Flexibility
- Good basis of relative skills and experiences
- Willingness to relocate to Placement Site community

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